



Wakatipu  
HIGH SCHOOL

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*Kā Mauka Whakatipu*

# NCEA Parent Evening

## 20 Feb, 2024





## National Certificate in Educational Achievement (NCEA)

1. How NCEA works
2. NCEA resources
3. Course Outlines & Internal Assessment Calendar
4. Student Assessment Policy
5. WHS Reporting and The Portal
6. Quick Tips
7. Special Assessment Conditions (SAC's)
8. Q & A

# 1. What is NCEA?

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NCEA is a national qualification  
National  
Certificate of  
Educational  
Achievement

There are 3 levels

- Level 1 - Year 11
- Level 2 - Year 12
- Level 3 - Year 13

# How do students get Level 1?

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Students take 6 subjects. **They need 60 credits from these subjects PLUS 20 credits of literacy and numeracy.**

Each subject is made up of three or four Achievement standards (except Hospitality (6HOS) which also uses Unit Standards).

Most Achievement standard - **AS** - gives students 'credits' worth 5 credits. There are a few exceptions in a few subjects.

So in total each subject have between 15 or 20 credits on offer.

# How do students get Level 1?

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Credits are gained by 'achieving' the standard - which can be at different levels depending on the complexity of answers required.

- Achieved 'A'
- Merit 'M'
- Excellence 'E'

If students do not meet the standard you gain a 'Not Achieved' - NA

- May re-submit if minor changes could get them achieved.

Standards will be a mix of internal and external standards (depending on the subject) of:

- **i**nternal (completed during the year **i**n class). Maximum of 2 per subject.
- **e**xternal (completed as a multi-period test conditions assessment in term 3) and
- **e**xternal (an **e**xam in the NCEA exam timetable in November)

# How do students get Level 1?

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To Achieve NCEA Level 1 students must do each of the following:

❑ **60 credits** at Level 1 or above (can be from multiple years)

**PLUS 20 credits** of Numeracy and Literacy standards

❑ Numeracy

- Achieving the numeracy standard co-requisite exam OR
- **10 credits** labelled as numeracy from Achievement Standards
- AND

❑ Literacy

- Achieving the literacy standard co-requisite exams for Reading and writing OR
- **10 credits** labelled as literacy from Achievement Standards

## NOTE:

If students sat and passed ALL literacy/numeracy exams last year they already have these credits!

# Three academic aims for 2024

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## Most Important:

1. Gain 60 credits for level 1 **PLUS** achieve 20 more credits for numeracy and literacy (co-reqs OR extra AS). **80 in total.**

## Extension Aims:

2. Gain an **overall** Merit or Excellence endorsement by achieving
  - Any **50 credits** of Excellence for Excellence endorsed **OR**
  - Any **50 credits** of a mix of Merit and Excellence for Merit endorsed
3. Gain as many **subject endorsements** as possible by gaining at least **14 credits of Merit or Excellence in a subject.**
  - At least one standard needs to be an internal
  - At least one standard needs to be an external
  - Other standard can be either

# Keeping options open

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Level 2 subjects often have ‘prerequisites’ - this means students need to achieve certain things in Level 1 courses to gain entry in to these subjects.

## Course options 2024

E.g.

- Entry in to Level 2 Chemistry states “a minimum of 10 Level 1 Science credits, including at least a Merit grade in either AS90947 or AS90944”
- Entry in to Level 2 Hard Technology states “Level 1 Hard Materials Technology (6HTK) with a minimum of 10 credits”
- Maths prerequisites are different to just getting the numeracy for Level 1



# How do students get Level 2?

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To Achieve NCEA Level 2 students must tick 3 boxes:

☐ **60 credits** at Level 2 or above (can be from multiple years)

PLUS

☐ Numeracy (if not got already from Level 1)

- **10 credits** labelled as numeracy from Achievement Standards

- AND

☐ Literacy (if not got already from Level 1)

- **10 credits** labelled as literacy from Achievement Standards

Level endorsements for Merit and Excellence remain at any 50 credits

Course endorsements for Merit and Excellence remain at 14 credits

# How do students get University Entrance?

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To gain University Entrance students must tick 3 boxes:

- ❑ **60 credits** at **Level 3** (can be from multiple years)

PLUS

- ❑ Achieve University Entrance Literacy
  - **10 credits** labelled as UE literacy (5 reading and 5 writing) from Level 2 or 3 Achievement Standards achieved
  - AND
- ❑ 14 credits in each of three UE accredited subjects

## 2. Using the NZQA website

<https://www2.nzqa.govt.nz/>



### New Zealand Scholarship results now live

Log in to the learners portal to access your results. Need your NSN number? Ask our chatbot, Awhina

[Log in](#)



### Your next steps

Helpful tips on managing post-exam pressure, working with your results, and planning your next steps

[Learn more](#)



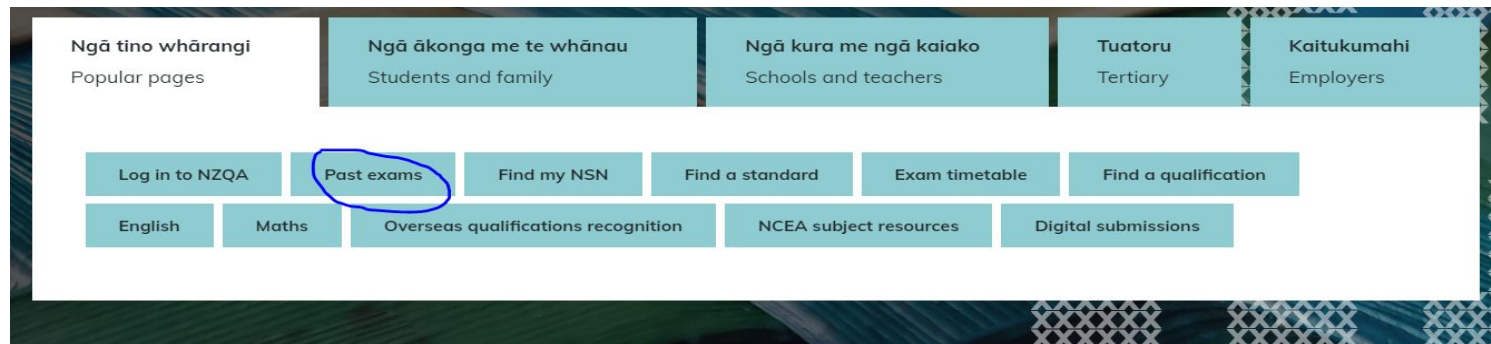
### Understanding secondary qualifications

Learn about the subjects, awards and alternative pathways that can help shape your future

[Learn more](#)

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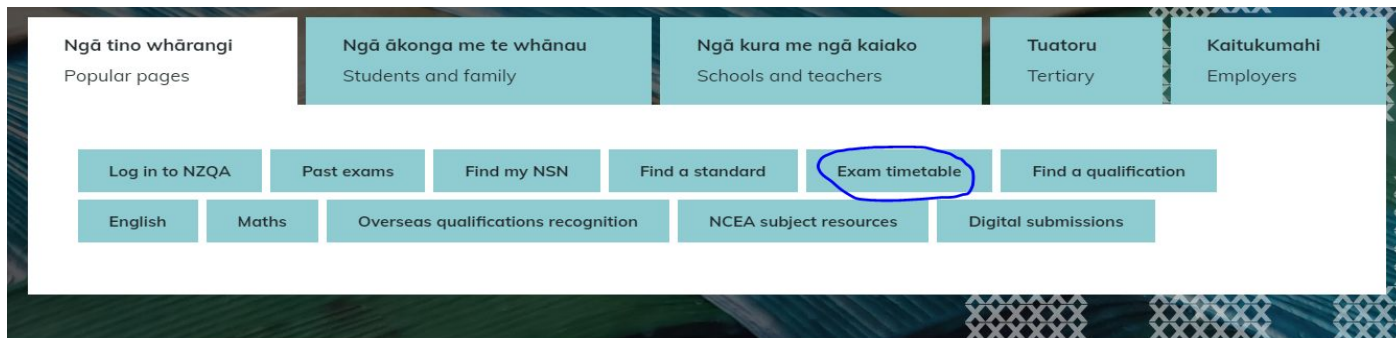
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<https://www2.nzqa.govt.nz/>



Friday, 8th November

Time	Level 1
9:30am	Mathematics and Statistics
2:00pm	

No symbol so  
handwritten

Monday, 11th November

Time	Level 1
9:30am	French 
2:00pm	Commerce 

Digital symbol

# Using the NZQA website

<https://www2.nzqa.govt.nz/>



## **Common Assessment Tasks**

**14 -18 October (Week 1 Term 4)**

Digital Technologies

## **Portfolios and Reports**

**23rd October (Week 2 Term 4)**

Visual Arts

**30th October (Week 3 Term 4)**

Design and Visual Communication

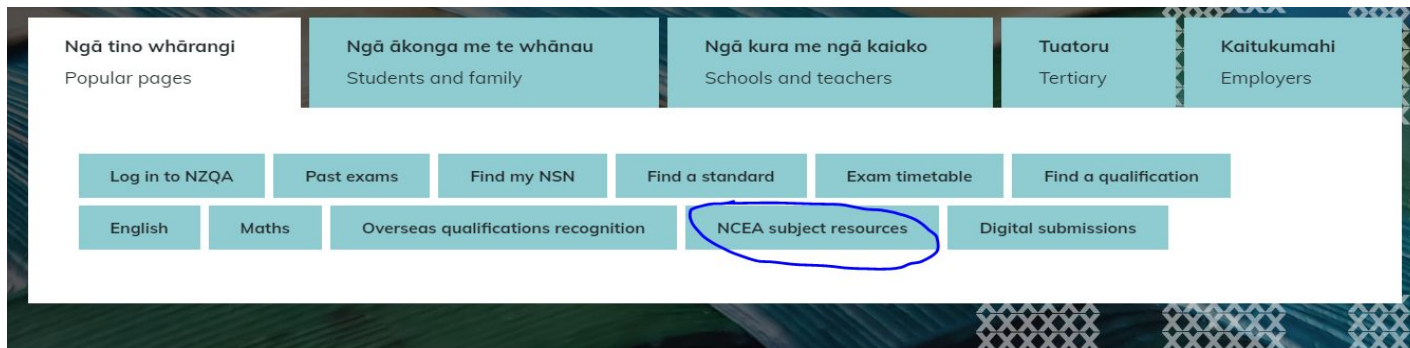
Technology

Physical Education



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### 3. Creating an Assessment Calendar

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- Course Outlines ([example](#))
- Internal Assessment Calendars ([example](#) from 2023)

<https://www.wakatipu.school.nz/curriculum-and-timetable.html#assessment>

# 3. Student Assessment Policy

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## Absences

- Must be a valid reason, usually sport/culture/compassionate.
- If medical, students must bring a medical certificate\* to student services (or scan by email) to be considered for a further assessment opportunity.
- Family holidays, Rock concerts etc are not valid reasons

**Missed assessments** - Senior students who are away from school during an internal assessment should provide the school with a medical certificate upon return.

\*If students are unable to get a medical certificate, then the parent/guardian must email our NZQA Principal Nominee, Mr Dax Richards ([drichards@wakatipu.school.nz](mailto:drichards@wakatipu.school.nz)), outlining the reason that the student was away from school *and any steps taken to try and get a medical certificate.*

# 3. Student Assessment Policy

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## Extensions

- Some assignments by their nature cannot be granted extensions e.g. group work and field work.
- Extensions for other assignments may be granted but only by prior arrangement (at least two day's notice is required) with evidence of work done so far.
- Extensions are granted only in extreme circumstances as there is ample lead-up time for all assignments involving work at home. Having assignments in other subjects is not an extreme circumstance, nor is computer failure.
- Requests for extensions must be made to the Principal's nominee not the subject teacher.

# 3. Student Assessment Policy

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## Authenticity/Misconduct (usually plagiarism)

- A student who puts his/her name to a piece of work or who reasonably expects to receive the mark awarded to a piece of work, is clearly stating that the work is genuinely all his/her own.
- If this proves not to be the case then the student will be deemed to have cheated and will receive a Not Achieved grade.
- A Not Achieved grade will be also be awarded to the student providing the information. There may be additional disciplinary action and can lead to the removal of a qualification.
- *We use a multitude of plagiarism tools (eg Turn It In)*

## 4. WHS Reporting and the Portal



- Progress and Achievement Summary (PAS)
  - ‘Progress grades’ versus ‘Final Grades’
- Learning Engagement (LE) Reports (1 grade per week)
- NCEA Summary Page

### Do It Online

<b>Report an Absence</b> Use this form to report a student's absence	<b>Enrol Online</b> Complete an online enrolment form.	<b>Course Option Selection</b> Browse our learning areas and subject selection.	<b>Buy Uniforms</b> Order uniforms from our online shop.
<b>Borrow a Library book</b> Browse the Library catalogue.	<b>Login to the Portal</b> Make a payment, view your timetable, Access results.	<b>Student Absence Form</b> Use this form to inform us about your work that will be completed when you are away.	<b>Newsletter</b> Sign up to read our weekly newsletter
<b>Extracurricular Activities</b> Sign up to pursue an interest outside of the classroom.	<b>Online Leaving Form</b> Use this form to inform us that you are ending your enrolment at WHS.	<b>Contact / Visit Us</b> View Maps and find information on parking.	

## 4. WHS Reporting and the Portal

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- Progress and Achievement Summary (PAS)
  - 'Progress grades'

Home Change Password Financial Attendance **Reports** Literacy Details ▾ Results ▾

Logout

# 4. WHS Reporting and the Portal - PAS Reports



## Progress and Achievement Summary



### Digital Technology

Mr D Harding

1 May 2020

Attendance: 19 / 26

#### Progress Grades for Internal and External Standards

Standard	Comment	Grade
Progress towards Digital Technologies 1.7 - Develop a computer program	An understanding of key programming concepts is developing. A free Code Avengers account has been created, and this can be used to revise key concepts independently. Regular programming practice will help to consolidate understanding resulting in fewer errors and faster debugging.	Achieved
2/3/2020		

# 4. WHS Reporting and the Portal - PAS Reports



## Progress and Achievement Summary



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# 4. WHS Reporting and the Portal - PAS Reports



## Progress and Achievement Summary



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# 4. WHS Reporting and the Portal - PAS Reports



## Digital Technology

91883	Digital Technologies 1.7	Develop a computer program	4		Standard Not Assessed
91880	Digital Technologies 1.4	- Develop a digital media outcome	4	L1 Lit	Standard Not Assessed
91885	Digital Technologies 1.9	- Demonstrate understanding of	3	L1 Lit	Standard Not Assessed
91886	Digital Technologies 1.10	- Demonstrate understanding of	3	L1 Lit	External
91887	Digital Technologies 1.11	- Demonstrate understanding of	3	L1 Lit	External

# 4. WHS Reporting and the Portal - PAS Reports

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## Science

Mr P Quaid

Final Grades for Internal Standards

1 May 2020

Attendance: 19 / 26

Standard	Credits	Comment	Grade
Chemistry 1.1 - Carry out a practical chemistry investigation, with direction	4	Understands the basic concepts relating reaction rate to collision theory but did not explain how this happens. Needs to be able to clearly write about the practical component and to describe the various variables and to explain why and how they are controlled.	Achieved with Merit  30/4/2020

# 4. WHS Reporting and the Portal - PAS Reports



## Science

Mr P Quaid

1 May 2020

Attendance: 19 / 26

### Final Grades for Internal Standards

Standard	Credits	Comment	Grade
Chemistry 1.1 - Carry out a practical chemistry investigation, with direction	4	Understands the basic concepts relating reaction rate to collision theory but did not explain how this happens. Needs to be able to clearly write about the practical component and to describe the various variables and to explain why and how they are controlled.	Achieved with Merit  30/4/2020

# 4. WHS Reporting and the Portal - PAS Reports

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90935	Physics 1.1 - Carry out a practical physics investigation that	4	Num	<i>Standard Not Assessed</i>
90930	Chemistry 1.1 - Carry out a practical chemistry investigation,	4	Num	Achieved with Merit
90940	Science 1.1 - Demonstrate understanding of aspects of	4	Num	<i>External</i>

## 4. WHS Reporting and the Portal

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- Progress and Achievement Summary (PAS)
  - Learning Engagement (LE) Reports (1 grade per week)

Home Change Password Financial Attendance **Reports** Literacy Details ▾ Results ▾

Logout

## 4. WHS Reporting and the Portal



- NCEA Summary Page

Home Change Password Financial Attendance Reports Literacy Details ▾ Results ▾

Logout

Co-req results to look for:

US32403 - Reading

US32405 - Writing

US32406 - Numeracy

# 4. WHS Reporting and the Portal - NCEA Summary



Home Financial Attendance Reports Details ▾ Results ▾

Logout

## NCEA Summary

### NZQA Qualifications

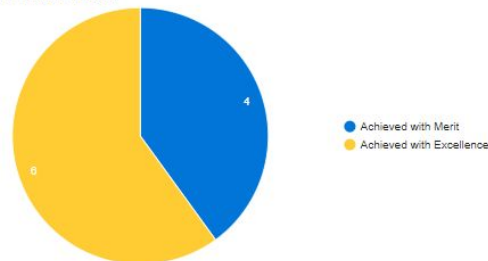
\* There are no official results from NZQA available yet.

### NCEA Credit Summary

Standard Level	NA	A	M	E	Total Credits	Total Attempted	NCEA Qualification	University Entrance Literacy No [0/0/0] †
5	0	0	0	0	0	0		
4	0	0	0	0	0	0		
3	0	0	0	0	0	0	No †	Level 1 Literacy No [3/0 credits] †
2	0	0	0	0	0	0	No †	Numeracy No [4/0 credits] †
1	0	0	4	6	10	10	No †	

Year Sat	NA	A	M	E	Total Credits	Total Attempted
2020	0	0	4	6	10	10
2019	0	0	0	0	0	0
2018	0	0	0	0	0	0
2017	0	0	0	0	0	0
2016	0	0	0	0	0	0
Total	0	0	4	6	10	10

Credits For All Years



\* Stored results may not be confirmed with NZQA and should not be considered official.



## 5. Quick Tips

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- 1. Ask student their academic goals for the year**
- 2. Have student make an Internal Assessment Calendar (and share with you), and help them make a plan if needed**
- 3. Check the Portal regularly**
- 4. Check LE and other reports, as they come**
  - a. If student gets a 2, ask student why. If they can't explain, ask them to email teacher and cc you in.**
  - b. If student has a 1, it's urgent, worth contacting the teacher directly.**
- 5. Ask to see their Google Classroom and access the weekly summary**
- 6. Contact us (Kaiārahi, Subject Teacher, Dean, Careers, Guidance, SLT, etc)**

# 6. Special Assessment Conditions

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- Also known as SACs
- Purpose - to meet a range of physical, emotional, sensory, medical and learning needs. They provide flexibility in the ways learners can access and demonstrate their learning. They do not make assessments easier or impact their validity.
- SAC recommendations come from either Educational Psychologist Reports or specialised assessments carried out within the school
- Examples of SACs
  - readers or writers for students with learning disorders, such as dyslexia
  - rest breaks for students with medical conditions, such as diabetes
  - separate accommodation (small group/isolated)
  - use of a computer (non-digital assessments)
  - extra time

# SAC Process & Eligibility

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In Yr 9 & 10, students have the opportunity to trial their specific support recommended from either the Educational Psychologist Reports or specialised assessments carried out within the school. This will help to ascertain if this has made a positive difference to their assessment outcomes and to give the students practice at using them.

From 2024, schools and kura will have the option of deciding and notifying NZQA of Special Assessment Conditions on behalf of learners.

The Special Assessment Conditions are for **both time-bound internal assessments and external exams.**

# SAC Process & Eligibility

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Initially will be for one year and if they are deemed to make a positive difference and are used appropriately can be continued while attending High School.

For further information -

[Special Assessment Conditions » NZQA](#)

SAC Coordinator - Penny Hearn  
phearn@wakatipu.school.nz

# Q & A

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